



Critical Incident Investigation & Review	Related Policies:
<i>This policy is for internal use only and does not enlarge an employee's civil liability in any way. The policy should not be construed as creating a higher duty of care, in an evidentiary sense, with respect to third party civil claims against employees. A violation of this policy, if proven, can only form the basis of a complaint by this department for non-judicial administrative action in accordance with the laws governing employee discipline.</i>	
Applicable Arkansas Statutes:	
CALEA Standard:	
Date Implemented:	Review Date:

- I. **Purpose:** The purpose of this policy is to direct a proper response to critical incidents by this department.
- II. **Policy:** It is the policy of this Department to provide a thorough investigation and review of all critical incidents involving members of this Department.
- III. **Definitions**
 - A. **Critical Incident:** Firearm Discharges; In-Custody Deaths; Serious Injuries; all Uses of Force/Response to Resistive Suspects when the injury results in hospitalization; and any other incidents deemed critical by the Chief of Police or their designee.
 - B. **Firearms Discharge:** Any intentional or unintentional discharge of a firearm, not inclusive of training scenarios or approved humane life terminations of injured animals
- IV. **In all cases, the Chief of Police or their designee shall consider whether it is in the department's best interest to utilize the services of an outside department to conduct the major crimes investigation that accompanies any law enforcement critical incident that involves serious bodily injury or death. In cases where it is determined that the department lacks the resources to conduct a complete and thorough investigation of the event, an outside department shall be notified for assistance as soon as possible. This section does not relieve the involved department of its responsibility to conduct an administrative investigation of the critical incident and review the event for a determination as to the whether or not department issues, including policy and training, are indicated by the action.**
- V. **Procedure General:** In the discretion of the Chief of Police or their designee, the department shall conduct an administrative critical incident review of all firearm discharges, in-custody deaths or serious injuries, and all uses of force/response to resistive suspects when the injury results in hospitalization. This review considers the following issues and makes specific determinations whether:

- A.** The force, control and/or restraint was consistent with the department policy;
 - B.** There are any issues requiring a re-evaluation of department policy and/or procedures;
 - C.** There are any training needs identified;
 - D.** The equipment provided by the department was adequate; and
 - E.** Supervisory involvement was reasonable.
- VI.** Officer involved shootings and in-custody death investigations: Initial Response Considerations:
- A.** First Officer on Scene
 - i.** Neutralize scene- Ensure that scene has reached a level of control such that there is no longer a threat of harm to citizens, officers or suspects;
 - ii.** Provide for the immediate medical attention of all persons injured;
 - iii.** Secure the scene (s) of the event (s); to the extent possible use crime scene tape to secure any area that may contain evidence pertinent to the events being investigated;
 - iv.** Assign sufficient personnel to ensure that the scene perimeter is not breached;
 - v.** Remove the involved officer from the center of the scene to a discreet area such as a police vehicle (do not place the officer in the backseat); and
 - vi.** Secure and segregate all witnesses to the event. This would include the segregation of the involved officers so that no allegations can be made that officers were in a position to discuss the incident.
 - B.** First Responding Supervisor
 - i.** Check on the well-being of involved officer(s);
 - ii.** Allow/Assist officer in calling family member(s) Ensure notifications made to officer(s)' family;
 - iii.** Immediately assume role of incident commander and utilize the incident command concept until otherwise relieved of incident command;
 - iv.** Ensure that the first responders have completed the above listed duties;
 - v.** Notify hospital of incoming injured;
 - vi.** Determine resources necessary for circumstances (i.e. community unrest, etc.);
 - vii.** Document all personnel present and the mission of each person entering the scene;
 - viii.** Assign officer(s) to accompany injured officers, suspects and victims to hospital;
 - ix.** Notifications to Chain of Command;
 - x.** Notify and brief surrounding agencies;
 - xi.** Brief arriving investigators and ranking personnel;

- xii.** Review all initial reports and supplements;
 - xiii.** Secure all weapons; and
 - a.** Where appropriate, provide officer with another weapon as soon as practical.
 - xiv.** Consider notifying prosecutor for on-scene response, if that is consistent with the department protocol.
- C.** The investigator shall:
- i.** Secure all relevant recorded information and electronic media such as:
 - a.** Video Recordings
 - b.** Audio Recordings
 - c.** Car to Car MDT Communication
 - d.** Dispatch Tapes
 - e.** CAD Log
 - f.** 911 Phone Calls
 - g.** Area Business Surveillance Video
 - ii.** Secure other evidence, such as:
 - a.** Photographs;
 - b.** Medical documentation particularly from arriving medical personnel at scene;
 - c.** Diagrams;
 - d.** Bullet trajectory including those that missed;
 - e.** Shell casings and any expended projectiles;
 - f.** Walk-through narrative (do not videotape this activity);
 - g.** Involved officer's equipment;
 - h.** Witness officers' equipment;
 - i.** Consider light meter (illuminometer) to measure lighting conditions;
 - j.** Vehicles and location at time of incident particularly is moved before the arrival of on-scene investigators;
 - k.** Identification of any locations with DNA and/or latent print potential; and
 - l.** Area witness canvas