

City of Helena-West Helena

The City of Helena-West Helena is accepting applications for Full Time Patrol Officer First Class positions in the Police Department.

Applications will only be made available at the Mayor's office, City Clerk's office, or Human Resources office. Completed applications must be submitted to Human Resources between September 30 and October 12, 2020. Additionally, Human Resources will continue accepting applications on a daily basis for future vacancies that may develop. The above offices are located at 226 Perry Street, Helena, Arkansas.

The starting rate of pay is \$30,160 per year plus city benefits.

Duties include but are not limited to the following: In class and on job training; Conventional Patrol Officer responsibilities; Emergency response responsibilities and Performance of other duties as may be assigned.

Knowledge, Qualifications and Skills required include but are not limited to the following: Previous Patrol Officer experience; Must be a U.S. citizen; Be 21 years of age or older; Have a high school diploma or GED; Associate's Degree Preferred; Must possess a Certificate to Certify he or she successfully accomplished completion of the Arkansas Law Enforcement Training Academy Basic Training Course (480 Hours) or its equivalent; Meet physical requirements for the job according to a licensed physician; Complete or have completed a psychological evaluation by a licensed psychiatrist and be deemed competent for a law enforcement position; Have no misdemeanor convictions for domestic violence; Have a felony free record; Be of good character as proven by a background investigation; Pass or have passed a CLEST firearms qualifications test or its equivalent; Professional verbal and written communication skills; Ability to operate office equipment; Ability to maintain files and records; and Possession of a valid driver's license issued by the State of Arkansas.

The City of Helena-West Helena is an Americans with Disabilities Act and Equal Opportunity Employer.